

WHAT HAPPENS AFTER THE ELECTION?

GENERAL PROCEDURES FOR THE OFFICIAL CANVASS

The procedures for the official canvass of election results are covered in California Elections Code §15300 through §15376. The following list of tasks (and the average length of time necessary to perform these tasks) all must be completed during the canvass. Elections Code §15301 states that the canvass shall begin no later than the first Thursday after Election Day and continue daily, excluding Saturdays, Sundays and holidays. Elections Code §15372 states the election official shall prepare a certified statement of the results of the election and submit it to the governing body within 28 days of the election.

- 1. DISASSEMBLY OF PRECINCT SUPPLIES** **1 day**
The ballot box for the election is inspected for ballots and the materials sent to the poll site are identified, sorted and placed in our warehouse for storage.
- 2. VOTE-BY-MAIL BALLOT COUNTING** **2-3 days**
Vote-by-mail ballots dropped off at the Elections Division and the Rocklin Fire Station (our only poll site location) on Election Day is sorted, signature verified, opened and counted. We may receive as many as 25-100 vote-by-mail ballots from voters on Election Day.
- 3. PROVISIONAL BALLOT VERIFICATION** **1-2 days**
Provisional ballots are ballots issued at the poll site to voters under certain circumstances (voter's name is not on roster, voter cannot locate vote-by-mail ballot, etc.). Each provisional ballot must be carefully researched for eligibility by the Elections Division staff before the ballot can be counted. If eligible, the ballot then goes through the same steps outlined in #2 above.
- 4. 1% MANUAL TALLY** **1 day**
At least one precinct for the measure is counted by hand to verify the computer count.
- 5. FINAL OFFICIAL TALLY** **2-3 days**
All additional qualified ballots from the official canvass are added to the semi-official total from Election Night to produce a final official tally. A precinct-by-precinct breakdown of votes cast in this election is produced and an official certification of the election is prepared and forwarded to the City of Rocklin. Elections Code §15372 requires the election official to compile this information no later than 28 days after the election.